Department of Sociology & Social Work
Sri Dev Suman Uttarakhand University Badshahi Thaul
Course: Master of Social Work (M.S.W)
Session: 2023-2024 onwards
Semester: Ist Semester

Subject Code	Title of the Course	Credit	Maximum Marks		Total
			Theory	Internal Assignment	
SOHS/MSW/C001	Basic Concept of Society	04	60	40	100
SOHS/MSW/C002	Dynamics of Personality & Human Behavior	04	60	40	100
SOHS/MSW/C003	Theory and Practice of Social Work	04	60	40	100
SOHS/MSW/C004	Social Welfare Services	03	60	40	100
SOHS/MSW/C005	Practical based on Concurrent Field Work	03	Practical	Viva	Int. Ass.	100
			60	20	20	

Semester: IInd Semester

Subject Code	Title of the Course	Credit	Maximum Marks		Total
			Theory	Internal Assignment	
SOHS/MSW/C006	Social Disorganization and Contemporary Social Problems	04	60	40	100
SOHS/MSW/C007	Methods of Social Work Intervention	04	60	40	100
SOHS/MSW/C008	Basic Principles of Social Research	04	60	40	100
SOHS/MSW/C009	Communication and Social Work Practice	03	60	40	100
SOHS/MSW/C010	Practical Based on Concurrent Field Work	03	Practical	Viva	Int. Ass.	100
			60	20	20	
	SELF STUDY COURSE				
SOHS/MSW/SS01A	Disaster Management	03	60	40	100
	OR				
SOHS/MSW/SS01B	NGO's and Social Development	03	60	40	100

Semester: IIIrd Semester

Subject Code	Title of the Course	Credit	Maximum Marks		Total
			Theory	Internal Assignment	
SOHS/MSW/C011	Social Policy, Planning and Development	03	60	40	100
SOHS/MSW/C012	Social Welfare Administration and Social Action	03	60	40	100
SOHS/MSW/C013	Social Statistics and Computer Application	03	60	40	100
SOHS/MSW/E001A	Social Ecology Environment and Management	03	60	40	100

	OR					
SOHS/MSW/E001B	Development of Youth and Welfare of the Aged	03	60	40		100
SOHS/MSW/ E002A	Practical Based on Concurrent Field Work related to Ecology & Environment	06	**Practical**	**Viva**	**Int. Ass.**	
			60	20	20	100
	OR					
SOHS/MSW/E002B	Practical Based on Concurrent Field Work related to Youth Welfare and Aged	06	60	20	20	100
	SELF STUDY COURSE					
SOHS/MSW/SS02A	Women Empowerment	03	60	40	100	
	OR					
SOHS/MSW/SS02B	Population Dynamics	03	60	40	100	

Semester: IVth Semester

Subject Code	Title of the Course	Credit	Maximum Marks		Total
			Theory	**Internal Assignment**	
SOHS/MSW/C014	Counseling and Social Work Practice	03	60	40	100
SOHS/MSW/C015	Human Resource Management	03	60	40	100
SOHS/MSW/C016	Dissertation and Viva-Voce		**Practical**	**Viva**	**Int. Ass.**	100
		03	60	20	20	

SOHS/MSW/E03A	Rural Management	03	60	40		100
	OR					
SOHS/MSW/E03B	Industrial Relations and Personal Management	03	60	40		100
	OR		60	40		
SOHS/MSW/E03C	Medical and Psychiatric Social Work	03	60	40		100
	OR		60	40		
SOHS/MSW/E03D	Correctional Social Work	03	60	40		100
SOHS/MSW/C04A	Practical Based on Concurrent Field Work And Block Placement related to Rural Management	06	**Practical**	**Viva**	**Int. Ass.**	
			60	20	20	100
	OR					
SOHS/MSW/C04B	Practical Based on Concurrent Field Work And Block Placement related Industrial Relations and Personal Management	06	60	20	20	100
	OR					
SOHS/MSW/C04C	Practical Based on Concurrent Field Work And Block Placement related to Medical and Psychiatric Social Work	06	60	20	20	100

	OR					
SOHS/MSW/C04D	Practical Based on Concurrent Field Work And Block Placement related to Correctional Social Work	06	60	20	20	100
	SELF STUDY COURSE					
SOHS/MSW/SS03A	Family and Child Welfare	03	60	40	100	
	OR					
SOHS/MSW/SS03B	Gender Studies	03	60	40	100	

Semester: Ist Semester

Course: SOHS/MSW/C001, Basic Concept of Society.

Unit-I

- Primary Concepts: Society, Community, Association, Institution.

Unit-II

- Basic Social processes: Co-operation, Competition, Conflict, Accommodation, Assimilation.

Unit-III

- Social Institutions: Marriage, family.
- Social Groups: Concept and Types.
- Social Control: Concept, forms, means and Agencies.

Unit-IV

- Socialization: Concept, Theories and Agencies.
- Social Stratification: Caste and Class

Books Recommended:

1. Davis, K. – Human Society.
2. Gillin & Gillin – Cultural Sociology
3. Gorton, P.B. and Hunt, C.C. – Sociology
4. Haralambos, M – Sociology: Themes and Perpectives
5. Johnson, H.M. – Sociology: A Systematic Introduction.
6. Maclver, R.M. and Page, C.H. – Society; An Introductory
7. मिश्र, पी.डी. – व्यक्ति और समाज
8. मिश्र पी.डी. – सामाजिक सम्बधों के मूल

Course: SOHS/MSW/C002, Dynamics of Personality & Human Behaviour.

Unit-I

- Personality: Concept, Stages of Development with special reference to Indian Concept of life span, Types, Determinants.
- Heredity and Environment theories of Personality: Sigmund Freud, Carl Jung, Alfred Alder, Allport.

Unit-II

- Basic Socio-Psychological processes: Sensation, Perception, Attribution, Learning and Socialization.
- Motivation, Attitudes, Belief, Prejudices, Sterio-Types.

Unit-III

- Human Behaviour: Concept and Determinants Reflectors.
- Behavioural problems in different stages of personality development.
- Adjustment: Concept, Characteristics, Factors.
- Leadership: Concept, Types and Functions.

Unit-IV

- Concept of Normalcy and Abnormalcy.
- Defence Mechanism
- Etiology of Abnormal Behaviour.
- Symptoms of Abnormal Behavour.
- Types of Abnormal Behaviour: Psychosis and Psychoneurosis.
- Management of Mental disorder.

Books Recommended:

1. Anasasi, A – Psychological testing.
2. Baites, P.B. – Life span development & Behaviour.
3. Cofeman – Abnormal Psychology.
4. Davidoff, L.L. – Introduction to Psychology.
5. Halls, G.S. & Lindzey, G – Theories of Personality
6. Kretch & Crutchfield – Theory & Problem of Social Psychology.
7. Kuppuswami, B. – An Introduction to Social Psychology.
8. Qamar Hasan – Applied Psychology – Indian Perpective.
9. Szasz, Thomas – The Myth of Mental illness.
10. मिश्र, पी.डी. एवं मिश्र,बीना– असामान्य व्यवहार

Course: SOHS/MSW/C003, Theory and Practice of Social Work.

Unit-I

- Social Work: Concept, Objectives, Nature, Scope & Characterstics..
- Basic Concepts of Social Work: Social Security, Social Reform, Social Service and Social Development.
- Social Work and Other Social Sciences.

Unit-II

- History of Social Work in U.K.
- History of Social Work in U.S.A.
- History of Social Work in India.

Unit-III

- Motives & Principles of Social Work.
- Social Work as a Profession.
- Philosophy and Basic Values of Social Work.
- Social Work Education, Training and Knowledge.

Unit-IV

- Models Applied in Social Work.
- Role of Voluntary Social Agencies in Social Work.
- Radical Social Work.

Books Recommended:

1. Chowdhry, D. Paul – Introduction to Social Work.
2. Congress, E.P. – Social Work Values and Ethics.
3. Desai, M. – Curriculum Development on History of Ideologies for Social Change and Social Work.
4. Find, A.E. – The Field of Social Work.
5. Govt. of India – Encyclopedia of Social Work in India.
6. Khinduka, S.K. – Social Work of India.
7. Mishra, P.D. – Social Work: Philosophy and Methods.
8. Singh, Surendra and Soodan, K.S. (eds.) – Horizons of Social Work.
9. Tata Institute of Social Sciences: Declaration of Ethics for Professional Social Works, IJSW (1997) Vol. 58 No. 2.
10. Wadia, A.R. – History and Philosophy of Social Work. 11.
11. अहमद, मिर्जा रफौउद्दीन– समाज कार्य – दर्शन एवं प्रणालियां
12. सूदन, कृपाल सिंह – समाज कार्य – सिद्धांत एवं अभ्यास
13. सिंह, सुरेन्द्र एवं मिश्र पी. डी. – समाज कार्य – इतिहास, दर्शन एवं प्रणालियां।

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Course: SOHS/MSW/C004, Social Welfare Services.

Unit-I

- Concept of Social Welfare.
- Welfare State.
- Growth and Development of Social Welfare Services in India.

Unit-II

- Social Welfare Services Under the Five Year Plans.
- Social Welfare Agencies: Government and Non Government Organizations.

Unit-III

- Central Social Welfare Board: Structure and Functioning.
- Administration of Social Welfare Services in India.
- Social Legislation in a Welfare State with Special reference to India.

Unit-IV

- Social Welfare and Development Programmes: Child Development, Youth Development, Women's Empowerment, Welfare of the Aged, Handicapped, Welfare of Backward Classes with special reference to Scheduled Castes/Scheduled Tribes, Labour Welfare.

Books Recommended:

1. Chowdhry, D.Paul – Social Welfare Administration.
2. Government of India – Encyclopaedia of Social Work in India (Selected Chapters).
3. Shastri, Rajaram – Social Service Tradition in India.
4. कुमार गिरीश – समाज कार्य के क्षेत्र।
5. मौर्य, एम.आर. – समाज कार्य के क्षेत्र।
6. मदन, जी. आर. – समाज कार्य।
7. सिंह, सुरेन्द्र एवं वर्मा, आर. बी. एस. – भारत में समाज कार्य का क्षेत्र।

Course: SOHS/MSW/C005, Practical Based on Concurrent Field Work. (Observation Visit to ten Social Work/ Welfare Agencies, 12 hours per week).

MSW

Semester: IInd Semester

Course : SOHS/MSW/C006, Social Disorganization & Contemporary Social Problems.

Unit-I

- Social Disorganization: Concept, Causes, Approaches & Types.

Unit-II

- Concept of Social Problems.
- Contemporary Indian Social Problems; Alcoholism and Drug Addiction Dowry, Prostitution, Casteism, Communalism, Corruption, Poverty and Unemployment.

Unit-III

- Juvenile delinquency and Crime; Concept, Theories, Prevention and Control.
- Changing factors of Crime, White-Collar Crime and Organised Crime.

Unit-IV

- Violence; Forms, Theories and Control Strategies.
- Social defense; Concept and Scope.

Books Recommended:

1. Ahuja, R. – Social Problems in India.
2. Government of India – Encyclopedia of Social Work in India (Selected Chaprers).
3. Mowrer – Disorganization – Personal and Social.
4. Mohan, Brij – India's Social Problems.
5. Pandey, Rajendra – Social Problems of Contemporary India.
6. Sushil Chandra – Sociology of Deviation in India.
7. श्रीवास्तव, एस. पी. — भारतीय सामाजिक समस्यायें।

Course : SOHS/MSW/C007, Methods of Social Work Intervention.

Unit-I

- Historical Development of Social Case Work.
- Social Case Work: Meaning, Components, Objectives, Principles, Techniques, Processes, Elements & Recording.

Unit-II

- Steps & Basic Assumption of Social Case Work.
- Worker-Client Relationship in Social Case Work & Principles.
- Approach To/Theories of Social Case Work.

Unit-III

- Historical Development of Social Group Work.
- Social Group Work: Meaning, Objectives, Principles, Processes, Skill and Role of Group Worker.
- Programme, Planning and Development, Recording & Evaluation.

Unit-IV

- Community Organization: Meaning, Objectives, Steps, Assumption, Principles, Models and Strategies.
- Community Organization at different levels.
- Professional Organiser-Role and Skills.
- Development of Democratic leadership.

Books Recommended:

1. Aliss, A.S. – Perspectives of Social Group Work.
2. Bristal, M. – Handbook on Social Case Recording.
3. Brager, G. & Spechet H. – Practice of Community Organization.
4. Conway, R.S. & Fisher, Jog – Effective Case Work Practice.
5. Gentry, Martha – Social Work Practice.
6. Gangrade, K.D. – Community Organisation in India.
7. Harris, F.J. – Social Case Work.
8. Perlman, H. – Social Work Skills.
9. Rothman, B. & Ross, M.G. – Community Organisation: Theory and Practice.
10. सूदन, के. एस. – समाज कार्य : सिद्धांत एवं अभ्यास।
11. सिंह सुरेन्द्र एवं मिश्र, पी. डी. – समाजकार्य – इतिहास, दर्शन एवं प्रणालियां।

Course : SOHS/MSW/C008, Basic Principles of Social Research.

Unit-I

- Concept and Scope of Social Research, Social Research types and Significance.
- Steps in Scientific Method.
- Selection and Formulation of Research Problem.

Unit-II

- Research Design; Concept, Significance and Types.
- Hypothesis: Concept, Types and Significance.
- Sources of Data: Documentary and Field; Primary and Secondary.
- Sampling: Concept, Types and Techniques.

Unit-III

- Methods of Data Collection: Questionnaire Schedule Interview, Observation and Case Study.
- Social Survey, Types and Importance.

Unit-IV

- Processing of Data.
- Analysis and Interpretation of Data.
- Report Writing.

Books Recommended:

1. Johoda, etal. – Research Methods in Social Relations.
2. Young, Pauline V. – Scientific Social Surveys and Research.
3. Moser, A.S. – Survey Methods in Social Investigations.
4. Galtung, Johan – Social Research Methods.
5. Polansky, N.A. – Social Work Research.
6. Lal Das, D.K. – Practice of Social Research.
7. सिंह सुरेन्द्र – सामाजिक अनुसंधान (खण्ड I एवं II)

Course: SOHS/MSW/C009, Communication and Social Work Practice.

Unit-I

- Communication: Concept and Definition, Components, Significance, Steps, Channels, Methods, Barriers.
- Principles and Skills.

Unit-II

- Models and Theories of Communication.
- Forms of Communication: Formal and Informal, Intrapersonal and Inter-personal.
- Verbal/oral and Non-Verbal/Written.

Unit-III

- Directions in Communication: Vertical, Horizontal and Diagonal.
- Media: Representation/Documentation of Reality with special Reference to weaker sections Assessment and Impact.

  Methods and Techniques of Designing and Conducting Campaign.

Unit-IV

- Media Scene in India: Print and Audio-Visual, Effective writing for Media; Press and framing of events, documenting reality, Press-Conference, Press notes.
- Public Relation and crisis Management; Role of Media in perception of crisis; Communication Management in Public relation campaign and crisis-prevention; use of puppets, songs, folk lore, street theatre, posters, logos, exhibitions etc.

Books Recommended:

1. Brown, James W. et. al. (1985) – AV Instruction Technology: Media and Methods, New York; Mcgraw-Hill.
2. Dennis, E.E. and Merril, John, C. – Basic Issues in Mass-Communication.
3. Gandhi, V.P. – Media and Communication today.
4. Jitendra, M.D. – Organizational Communication.
5. Kutnar, K. – Mass Communication in India.
6. Meikote, Srinivas, R – Communication for Development in the Third Word.
7. Moody, Bella – Designing Messages for Development Communication.

Course: SOHS/MSW/C010, Practical Based on Concurrent Field Work. (Orientation visits of 10 Agencies 12 hrs. per week).

M.S.W. IInd Semester

DISASTER MANAGEMENT

Course Code: SOHS/MSW/SS01A   **Maximum Marks : 60**

UNIT – I

- Disaster – Meaning, Classification and an Overview. Environmental Issues and Disaster.

UNIT – II

- Pre-disaster preparedness and precautions, Flood, Cyclone, Earthquake, Tsunami, Sun-Stroke, Drought, Epidemics, Pandemics and Endemics. Role of NGO in Management of preparedness.

UNIT - III

- Post – Disaster Management Agencies. Evacuation, Corpse Disposal, Rehabilitation, Sanitation, Fooding, Medical Care, HAM Radio. Relief and Rehabilitation. Search, Rescue, Evacuation, Refugee Camp Management. First Aid, Cleaning Operation, Counseling for Trauma, Public Health and disease Management. Role of NGO in post Disaster Management. Co-ordination with Government Agencies.

UNIT – IV

- Issues in Disaster Management. Education for disaster management, Risk Reduction, Social Vulnerability, Financial Management of Disaster, Communication and disaster. Disasters and impact on Poverty. Corporate Social responsibility and disaster. Community and disaster management. Essentials of urban risk reduction. Government planning for disaster management. Application of technology in disaster management.

Books Recommended:

1. Aggarwal, Nomita,(2003) Social Auditing of Environmental Laws in India,
2. Bharucha, Erach, (2005) Text book of Environmental Studies for Undergraduate Courses
3. Benimadhab Chatterjee, (2003) Environmental laws: Implementation problems and perspectives
4. Gulia, K S (2004), Geneses of Disasters: Ramifications and Ameliorations
5. Dasgupta, Rajdeep (2007) Disaster management and rehabilitation

6. Rajagopalan,R, (2009) Environmental Studies : From Crisis to Cure

7. Shukla,S K and Srivastava,P R (1992), Human Environment: An Analysis,

8. Shukla,S K and Srivastava,P R (1992), Environmental pollution and chronic diseases

9. Goel,P.K, (1996), Environmental Guidelines and Standards in India

10. Sharma J.P, (2004), Comprehensive Environmental Studies

11. Rajesh Dhankar (2006), Environmental Studies

OR

NGO'S AND SOCIAL DEVLOPMENT
Course Code: SOHS/MSW/SS01B   **Maximum Marks : 60**

UNIT – I
- NGOs – An Introduction, Concepts and Functions

UNIT - II
- Issues in NGO Management challenges of NGO Management, Development issues, Development indicators, Poverty (Exploitation, Vulnerability and Powerlessness) and Development.

UNIT - III
- Problems of NGOs – Problem identification, Problems faced by NGOs, Managerial role in problem solving, Governance and leadership.

UNIT – IV
- Strategy and planning for NGOs – Elements of Strategy, SWOT analysis, Process of Management – Planning, Organization, Delegation, Co-ordination, Core-Competency and Capacity Building

Books Recommended:
1. Principles of Management – G.R. Terry.
2. Management Principles and practices – Thierauf & Douglars.
3. Manual of Practical Management for Third world Rural Development Association – Ferriard Vincent
4. Governance & Financial Management in non-profit organization – M. Kandaswamy.
5. Social Marketing – S.M. Jha.
6. Marketing Management – Philip Kotler.

Semester : IIIrd Semester

Course : SOHS/MSW/C011, Social Policy, Planning and Development.

Unit-I

- Social Policy; Concept, Aims, Objectives and fields.
- Inter relation between Social Policy, planning and Development.
- Social Policy and Indian Constitution.
- Approaches and Models of Social Policy.
- The Process of Social Policy Formulation.

Unit-II

- Social Planning; Concept, Objectives, Scope, Models, Interrelationship between Social and Economic Planning.
- Social Planning in India: Five Years Plans.
- Social Planning and Social Change.
- Factors to Development of Planning in India.

Unit-III

- Development; Positive and Negative Dimensions.
- Social Development; Concept, Models and Theories.
- Historical and Social Context of Development in India.

Unit-IV

- Sustainable Development; Concept, Strategies, Critical issues.
- Salient Features of Social Development, Thoughts of Gandhi, Vinoba and Jai Prakash Narayan.
- Gandhi an and Professional Social Work. Approaches to Social Development; Similarities and Differences.

Books Recommended:

1. Chakraborty, S. – Development Planning – Indian Experience.
2. Dandekar, V.M. (1994) – Role of Economic Planning in India.
3. Ghosh A. – Planning in India: The Challenges for the Nineties.
4. Jacob, K.K. (ed.) – Social Policy in India.
5. Kulkarni, P.D. – Social Policy in India.
6. Kumar, Hajira – Social Work, Development and Sustainable Development.
7. Srivastava, S.P. (ed.) – The Development debate; Critical Perspectives.
8. UNDP – Human Development Report.
9. World Bank – World Development Report.

10. सिंह, सुरेन्द्र, मिश्रा, पी.डी. एवं सिंह ए. एन.– भारत में सामाजिक नीति, नियोजन एवं विकास।

Course : SOHS/MSW/C012, Social Welfare Administration and Social Action.

Unit-I

- Social Welfare Administration; Concept, Nature, Objectives, Characteristics and Principles.
- Social Welfare Administration; Policy Marking and Planning.

Unit-II

- Problems of Social Welfare Administration in India.
- Function of Social Welfare Administration.
- Central Social Welfare Board.

Unit-III

- Social Action; Concept, Objectives, Principles, Strategies.
- Model of Social Action.
- Forms of Social Action.
- Eradication of Major Social evils – Dowry, Child Marriage, Child Prostitution, Child Labour, Domestic Violence.

Unit-IV

- Mobilization and Organization of People; Problems and Approaches.
- Levels, Methods and Importance of Social Action.
- Social Advocacy and Use of Social Action in Social Work.

Books Recommended:

1. Arora's R.K. (ed.) 1979 – People's Participation in Development Process: Essays.
2. Chowdry, D. Paul – Social Welfare Administration.
3. Goel, Jain, R.K. – Social Welfare Administration. Theory and Practice (Vol. 1&2).
4. Sachdeva, D.R. – Social Welfare Administration.
5. सिंह, सुरेन्द्र एवं वर्मा, आर. बी. एस. – भारत में समाजकार्य का क्षेत्र।
6. मौर्य एम. आर. – समाज कार्य का क्षेत्र।
7. अहमद, मिर्जा रफीउद्दीन – समाजकार्य (दर्शन एवं प्रणालियां)
8. सूदन, कृपाल सिंह– समाजकार्य (सिद्धान्त एवं अभ्यास)
9. सिंह सुरेन्द्र एवं मिश्र, पी. डी.– समाजकार्य– इतिहास, दर्शन एवं प्रणालियां।

Course : SOHS/MSW/C013, Social Statistics and Computer Application.

Unit-I

- Statistics: Meaning, Uses and Limitations, Use of Statistics in Social Work Research.
- Measures of Central Tendency.
- Measures of Correlation.

Unit-II

- Data Summarization & Analysis of Data.
- Graphical Representation & Diagrammatic Presentation of Data.

Unit-III

- Use of Computer in Research.
- Use of Computer in the Different Fields of Social Work (eg. Industry, Medical and Psychiatry, Rural Development and Practice of Social Work Methods).

Unit-IV

- Uses of SPSS Package in Data Analysis for Social Work.

Books Recommended:

1. Cochran, W.E. – Sampling Techniques.
2. Gupta, S.P. – Statistical Methods.
3. Mac, Millan, W. – Statistical Methods for Social Workers.
4. Mueller and Schuessler – Statistical Reasoning in Sociology.
5. Siegals, Nonparamaric Statistics for the Behavioural Sciences, Mc-Graw Hill, Book Company New York, 1956.

Course : SOHS/MSW/E001A, Social Ecology, Environment and Management.

Unit-I

- Social Ecology: Meaning, Elements; Nexus between Ecology and Environment; Ecology and Development.
- Problems of Ecological Impalances: Deforestation, Detribalization, Migration and Depopulation, loss of Flora and Fauna, Pollution and Health Hazards.

Unit-II

- Environment, Natural Resources and life Style; Environment Management – Maintaining, Improving and Enhancing; Current Issues of Environment Displacement.
- International Treaties and Agreements Relating to Environment Conservation.

Unit-III

- Law Relating to Environment Protection: Forest Conservation Act.
- Environment Protection Act.

  Water (Prevention and Control of Pollution) Act.

  Air (Prevention and Control of Pollution) Act.

Unit-IV

- Role of Non-Government Organisations in Environment Protection.
- Environment Movements in India.

Books Recommended:

1. Agarwal, S.K. – Industrial Environment: Assessment and Strategy.
2. Burch, W.R. (1987) – Human Ecology and Environment Management.
3. Guha, R. (2000) – Social Ecology.
4. Krishna, M. (1995) – Air Pollution and Control.
5. Mukherjee, R.K. – The Ecological outlook in Society, A.J.S. Vol. 32.
6. Ryding, S.O. (1992) – Environmental Management Handbook.
7. Sapru, R.K. (Ed.) (1987) – Environmental Management in India Vol. II.
8. Sharma, P.D. (1995) – Ecology and Environment.
9. Singh, J.S. & Chaturvedi, O.P. (1981) – Ecology, Environment and Development.
10. Vandana, Shiva (1991) - The Violence of the Green Revolution.
11. तेजस्कर पाण्डेय, संगीता पाण्डेय – भारत में सामाजिक समस्यायें– Tata Mc-Graw-Hill's.

OR

Course : SOHS/MSW/E001B, Development of Youth and Welfare of the Aged.

Unit-I

- Concept and Characteristics of Youth.
- Emerging Patterns of Youth Culture in Contemporary Indian Society.
- Inter-generation Conflicts.
- Needs and Problems of Youth in Rural and Urban Settings Educated Unemployed Youth in India.
- Youth Unrest and Crime.

Unit-II

- National Policy of Youth.
- National Commission on Youth.
- Development of Youth in India : Nehru Yuva Kendra, Balika Mandal, NCC, Employment and Guidance Services, Youth Counselling.

Unit-III

- Status and Role of Aged in India.
- Demographic Characteristics of the Aged Population: Longevity, Physical and Mental Health.
- Issues of Neglect, Abuse, Violence and Abandonment of the Aged.

Unit-IV

- National Policy and Legislative Provisions for the Aged.
- Schemes for the Welfare of the Aged: Institutional Care, Day Care and Medi-care Unit.
- Preparation for Old Age, Retirement Planning Raising Family and Community Awareness about the Problems of Ageing and the Aged.
- Participation of Senior Citizens in Socio-economic Development.

Books Recommended:

1. Ahluwalia, B. – Youth in Revolt.
2. Ahuja R. – Sociology of Youth Sub-Culture.
3. Batten, R.R. – Human Factors in Youth Work.
4. Berstein, S- Youth under Strees.
5. Chandra, S. – Tension in the Youth.
6. Dandekar, K. – The Elderly in India.
7. Desai, M. and Siva Raju – Gerontological Social Work in India.
8. Irudaya, Rajan, et al. – Indian Elderly : Asset or Liability.
9. Khan, M.Z. – Elderly in Metropolis.

10. Krishna, P. and Mahadevan, K. (eds.) – The Elderly Population in the Developing World: Policies, Problems, and Perspectives.

11. Singhivi, L.M. (ed.) – Youth Unrest – Conflict of Generation.

Course: SOHS/MSW/E002A, Practical Based on Concurrent Field Work related to Ecology & Environment.

Or

Course: MSW/E002B, Practical Based on Concurrent Field Work related to Youth Welfare and Aged.

M.S.W. IIIrd Semester

Women Empowerment
Course Code: SOHS/M.S.W./SS02A   Maximum Marks : 60

Unit -1
- Women Empowerment: Meaning, concept, nature, objectives & target of Women empowerment, reality of women empowerment in the era of Globalization.

Unit – 2
- Determinants of women empowerment: Education, health, social life, Economic status, communication skills, political life, cultural life, decision Making, source and quality of information and mobility.

Unit- 3
- Efforts for women empowerment: Before & after independence, main Problem of Indian women, suggestions for solving the women's problem.

Unit- 4
- Gender discrimination: Changing milieu & condition of women (social, educational, economical, political & health)Women empowerment through participation in political & decision making process, socio – economic change.

Books Recommended:

1. Aggarawal, B. (1988), Structure of Partriarcy: State, Community and Household in modernizing India (ed.) New Delhi: Kali for Women.
2. Ahlawat, Neerja (1995), Women Organizations and Social Networks, New Delhi: Rawat Publications.
3. Boserup, E. (1970), Wome's Role in Economic Development, London: George Allen and Unwin.
4. Cater, Libby et al (1977), Women and Men-Changing Roles, Relationship and Perceptions, New York: Praeger.
5. Center for Women's Development Studies (1987), Women and Development: Gender Issues, Occasional Paper No. 2, New Delhi, CWDS.
6. Chanana, K. (1988), Socialization, Women and Education: Exploration in Gender Identity, New Delhi: Orient Longman.
7. Desai, Neera and M. Krishnaraj (1987), Women and Society in India, Delhi: Ajanta Publication.
8. Dube, Leela and Rajni Parliwal (1990), Structures and Strategies: Women, Work and Family, New Delhi: Sage Publication.
9. Govt. of India (1988), National Perspective Plan for Women (1988-2000), A.D. Deptt. Of "W.& C.D." New Delhi: Minstry of H.R.D.

<center>**OR**</center>

<center>**POPULATION DYNAMICS**</center>
<center>**Course Code: SOHS/M.S.W./SS02B**   **Maximum Marks : 60**</center>

Unit-I

- **Introduction to population study**

  Significance of the study of population. Demography Elements of population study: size, composition and distribution. Demographic process: Fertility, mortality, migration

  Basic demographic concepts: crude birth rate, age-specific fertility rate, total fertility rate, Period effects , cohort effects ,crude death rate, age-specific death rate, infant mortality rate, life expectancy at birth, Age and Sex Composition, Population Growth, Demographic Transition, gross reproduction rate, net reproduction rate, stable population, stationary population.

Unit-II

- **Demographic trends**

  Global demographic trends: Aging, youth bulge, migration, urbanization, health, environment. Implications of population growth at micro and macro level: economic, social and developmental.

Unit-III

- **Population control**

  Population control: history, methods, movements, population control and economics, opposition to population control.

Unit-IV

- **Population policy**

  World Population Policies of 2007, National Population Policy 2000, Population and Family Planning Policy

Books Recommended:

1. Srinivasan K (1998), Basic Demographic Techniques and Applications, Sage Publications,
2. Goel,S L (2005), Population policy and Family Welfare, New Delhi : Deep and Deep publications
3. Shrivastava S C (1980), Studies In Demography, Meerut : Jai Prakash Nath,
4. Gupta,S P (1990), Population growth and the problem of un-employment, New Delhi : Anmol Publications,

Semester: IVth Semester

Course : SOHS/MSW/C014, Counselling and Social Work Practice.

Unit-I

- Counselling: Meaning, Definition, Needs, Goals, Principles & Methods.
- Steps, Approaches and Models: Western and Indigenous.
- Counselling Process, Stages of Counselling and Counselling Situations.

Unit-II

- Individual Counseling: Client as a person, Voluntary and Non-Voluntary, Expectations, Behavior.
- Marriage, Family and Group Counselling.

Unit-III

- Techniques of Counselling: Initiating Contact, Intake, Report, Establishing Structuer, Interaction, Attending Behavior, Observation, Responding, Rating and its Interpretation.
- Counselling in Social Service Organisation: Government and Non-Government.

Unit-IV

- Counselling in Social Work Practice; Social Worker as a Counselor.
- Problems of Counselors.
- Recent trends in Counselling.
- Training for Counselling.

Books Recommended:

1. Butter, C and Joyce, V. (1998) – Counselling Couples in Relationships, An Introduction to the Relate Approach.
2. Caranaugh, M.E. – The Counselling Experience: A Theoretical and Practical Approach.
3. Dava, Indu (1983) – The basic essentials of Counselling.
4. Dryden, W. – Key Issues for Counselling in Action.
5. Dryden, W. – Counseling in Practice.
6. Noonan, E. and Spring, L. (Eds.) (1992) – The Making of a Counselor.
7. Pepinsky, H.B. & Pepinsky, P.N. (1954) – Counseling Theory and Practice.
8. Oldfield, S. – Counselling Relationship.
9. Rao, Narayan – Counselling Psychology.

Course : SOHS/MSW/C015, Human Resource Management.

Unit-I

- Concept of HRM and HRD, its objectives, Scope and Principles.
- Principles of organization: Hierarchy, unity of command, authority, co-operation, span of control, supervision, delegation, centralization, de-centralisation.

Unit-II

- Inter-relationship between HRM and HRD.
- Policies for Employee upliftment.
- Maintaining Discipline, Disciplinary Procedure, Positive aspect of Discipline; Domestic Enquiry, Discharge and Dismissal, Resignation, Retirement.

Unit-III

- Theories of Organisation: Theory of scientific Management, the bureaucratic theory, the classical theory, the human relations theory.
- Man Power Planning, Selection, Induction, Training, Promotion and Transfer.
- Job Analysis, Job Evolution, Performance Appraisal, Career Planning and Development, Discipline, Wages and Salary Administration.

Unit-IV

- Training & Development; Establishment of Training needs Strategies, Training Inputs, Evolution of Training Needs, Training Methodology.
- Collective Bargaining and Worker's Participation in Management, Industrial Relationship and Model Grievance Redressal Procedure, Causes of Indiscipline & Procedures of Disciplinary Action.

Books Recommended:

1. Agnihotri, Vidyasagar (1970) – Industrial Relation in India.
2. Dwivedi, R.S. (1985) – Management of Human Resource.
3. D.M. – Human Resource Development; The India Experience.
4. Dovar Rustoms – Personal Management and Industrial Relation in India.
5. Flippo, E.B. (1981) – Principles of Personal Management (Vth Ed.).
6. Koontz, H. and Others – Essentials of Management.
7. Lthans, F. – Organisational Behavior.
8. Moorthy, M.V. – Human Resource Management – Psycho-Sociological Social Work approach.
9. Rao, Sudha P. – Human Resource Management – Environment Influence.
10. सुधा, जी0 एस.0 – मानव संसाधन प्रबंधन।
11. सिंह, सुरेन्द्र वर्मा, आर. बी.एस. एवं सिंह, राम किशोर– भारत में औद्योगिक सम्बंध एवं कार्मिक प्रबंध।

Course: SOHS/MSW/C016, Dissertation and Viva-Voce.

Note:

1. Dissertation shall be based on the field work. The field work shall be related to the collection of primary data. The field work shall be carried out under the general supervision of Supervisor and Head of the Department.
2. Two typed copies of the Dissertation shall be submitted in the Department through, Head of the Department.
3. The Dissertation shall be examined by the board of examiners consisting of Head of Department/Supervisor and external examiner (to be appointed by University) who shall also conduct the Viva-Voce of the candidate. Both the examiners shall give marks.

Specialization Course:

Course: SOHS/MSW/E03A, Rural Management.

Unit-I

- Characteristics Features of Indian Rural Community.
- Rural Institution : Family, Marriage and Caste, Caste Panchayat.
- Panchayati Raj Institution: Village Panchayat, Kshetra Panchayat & Zila Panchayat.

Unit-II

- Managerial Economic and Rural Marketing.
- NGO, Project Management and Local Governance.
- Rural Enterpreneurship Development, Rural Financing, Cooperative Management, Strategic Growth Perspective.
- Natural Resource Management, Enveronment & Right to Information Act.

Unit-III

- People's Participation in Rural Development.
- Role of District Rural Development Agency (D.R.D.A.).
- Role of District Planning & Development Committee (D.P.D.C.).
- Role of Co-Operative, Commercial Bank.
- National Bank for Agriculture and Rural Development (N.A.B.A.R.D.).
- Role and Function of Block Development Officer.

Unit-IV

- Rural Development Programases.
- Land Ownership and Land reforms in India.
- Rural Planning and Reconstruction.

Books Recommends:

1. Beteille, Andre – Caste and Power.
2. Chaturvedi, T.N. – Panchayati Raj : Selected Articles.
3. Desai, A.R., Introduction and Rural Sociology in India-Society of Agriculture and Economics.
4. Government of India – Panchayat Raj at a Glance.
5. Mishra, S.N. – Rural Development Planning: Design and Methods.
6. Malcolm Moseley – Rural Development: Principles and Practice.
7. Singh, Katar – Rural Development: Principles, Policies and Management.
8. T. Satpathy and R.K. Pany – Rural Banking.
9. Yerram, Raju B. – Commercial Banks and Rural Development: Issues and Trends.

<div align="center">**OR**</div>

Course : SOHS/MSW/E03B, Industrial Relation's And Personal Management.

Unit-I

- Industrial Relations: Concept, Objectives, Scope, Important Determinant and Reflectors, Various Approaches to Industrial Relations.
- Industrial Relations Policy in India.

Unit-II

- Industrial Disputes: Concept, Causes and Magnitude.
- Industrial Disputes Act, 1947.

Unit-III

- Collective Bargaining: Concept, Objectives, Principles, Forms & Methods.
- Participative Management: Concept, Objectives & Scope.
- Approaches to Participation.
- Current Scheme of Worker's Participation in Management in India and Quality Circle.

Unit-IV

- The Problems and Practice of Welfare and its Administration in Industrial Setting, Scope, Practices, Gaps and Suggestions.
- Social Security Meaning, Different Methods and Philosophies of Social Security.
- Compensation and Salary Administration.
- Labour Legislation in India – The Factories Act, 1948. The Minimum wages Act, 1948. The Payment of Wages Act, 1936. The Contract Labour (Regulation And Abolition) Act, 1970. The Workman's Compensation Act, 1923. The Meternity Benefit Act, 1961.
- The Industrial Employment (Standing Orders) Act, 1946.

Books Recommends:

1. Birg Ivan (1970) – Industrial Sociology.
2. Hallen, G.C. (1967) – Dynamics of Social Security.
3. Memoria, C.B. – Dynamic of Industrial Relations.
4. Monappa, Arun – Industrial Relations.
5. Punekar, S.D. and Others – Labour Welfare, Trade Unionism and Industrial Relations.
6. Singh, Surendra – Industrial Relations and Personnel Management in India.
12. सिंह, सुरेन्द्र वर्मा, आर. बी.एस. एवं सिंह, राम किशोर– भारत में औद्योगिक सम्बंध एवं कार्मिक प्रबंध।
13. सिंह, सुरेन्द्र – भारतीय औद्योगिक श्रम।

OR

Course : SOHS/MSW/E03C, Medical and Psychiatric Social Work.

Unit-I

- History of Medical and Psychiatric Social Work.
- Medical Social Work: Concept, Scope, Principles, Approaches & Skills.
- Socio-Psycho-Somatic Study of Illness & Diagnosis.
- Role of Medical Social Worker in Various Medical Settings.

Unit-II

- Psychiatric Social Work: Concept of Mental Health and Mental Illness.
- Stress and Stress Related Diseases.
- Psycho-Somatic Diseases.
- Mental Health Act, 1987.
- Role of Psychiatric Social Worker in the Mental Hospital.

Unit-III

- Hospital Organisation – Hospital Staff and Position of Medical Social Worker in the Hospital.
- Hospital Management.
- Counselling and Psychotherapy.
- Family Therapy and Group Therapy.

Unit-IV

- Infections and Communicable Diseases – Typhoid, Leprosy, Tetanus, Diptheria, Cholera, Malaria, Small Pox, AIDS, STD, Tuberculosis, Cancer.
- Cardiac Illness.
- Common Diseases and their Treatment.

Books Recommended:

1. Adelson, D. and Kallts, L.B. (ed.) – Community Psychology and Mental Health.
2. Alfred, Deon – The Social Setting of Mental Health.
3. Goldstein, D. – Expanding Horizons in Medical Social Work.
4. Huessey, H.R. – Mental Health with Limited Resources.
5. Juggi, O.P. – Mental Tension and the Causes.
6. Mohan, B. – Social Psychiatry in India.
7. Todd, Joan – Social Work with Mentally Subnormal.
8. WHO – Social Dimensions of Mental Health.

Course : SOHS/MSW/E03D, Correctional Social Work.

Unit-I

- Correctional Social Work: Concept, Scope and Techniques.
- Application of Social Work Methods in the Institutional and Non-Institutional Correctional Setting.
- Dilemmas of Custody – Corrections Mix.

Unit-II

- Corrections: A Component of the Criminal Justice System.
- Community based Corrections: Probation, Parole and After-Case.
- Group Counselling and Group therapy in Correctional Institutions.

Unit-III

- Problems of Trained Social Workers in Correctional Settings.
- Future of Correctional Social Work: Trends and Perspective.
- Social Case Work in Correctional Settings, Case Conferences, Role of Other experts in t Correctional Work.
- Follow up and rehabilitation of Criminals.
- Social Work with Women Criminal and Social Work with Habitual Offenders.
- Social Work with Suicides.

Unit-IV

- Legal forms Work of Corrections in Institutional Settings: Prison Act, 1894; and Prisoners Act, 1900. Juvenile Justice (Care and Protection) Act, 2002.
- Legal Fram Work of Community – Based Corrections, Probation of Offenders, Act, 1958. Rules for Parole and Pre-Mature Release of Prisones.

Books Recommended:

1. Bhattacharya, S.K. – Social Defense in India.
2. Bhusan, Vidhya – Prison, Administration in India.
3. Dativ, R.N. – Prison and Society.
4. Johnson, E.H. – Crime, Corrections and Society.
5. Srivastava, S.P. – The Probation System.
6. Srivastava, S.P. – Juvenile Justice in India.
7. Srivastava, S.P. – The Indian Prison Community.

8. Srivastava, S.P. – Role of Social Workers in the Prevention of Crime, and Treatment of Offenders, Social Defense.

Course : SOHS/MSW/C04A, Practical based on Concurrent Field Work and Block Placement related to Rural Management.

<div align="center">**OR**</div>

Course : SOHS/MSW/C04B, Practical based on Concurrent Field Work and Block Placement related to Industrial Relations and Personal Management .

<div align="center">**OR**</div>

Course : SOHS/MSW/C04C, Practical based on Concurrent Field Work and Block Placement related to Medical and Psychiatric Social Work.

<div align="center">**OR**</div>

Course : SOHS/MSW/C04D, Practical based on Concurrent Field Work and Block Placement related to Correctional Social Work.

Note:

1. Practical based on concurrent Field Work and Block Placement in IVth Semester will be conducted by the Internal & External examiner appointed by the University. Same board of examiners shall also evaluate the Dissertation Work of the Student and also conduct the Viva-Voce examination.

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<u>SELF STUDY COURSE</u>

M.S.W. IV Semester

FAMILY AND CHILD WELFARE
Course Code: SOHS/M.S.W./SS03A   Maximum Marks: 60

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Unit-I
- Family as a social institution
- Concept of family
- Types of family
- Functions of family

- Family dynamics – power, myths, role and patriarchy in family
- Concept of Marriage
- Review of changing situations in marriages and marital relationship

Unit-II
- The Family in the context of Social Change
- Concept and characteristics of social change.
- Impact of migration, industrialization, urbanization, liberalization, privatization and globalization on family –changing functions, values, relationship, and communication.

Unit-III
- Quality of Life and Family
- Concept of quality of life
- Indicators of quality of life
- Family and Millennium Goals

Unit-IV
- Work with families : interventions, techniques and skills
- Family centered social work – problem solving approach.
- Life enrichment programmes – developmental approach.
- Programmes for family empowerment and protection of human rights 31
- Efforts of government in strengthening families – Policy, Legislation and programmes. (Brief review)
- ICDS, Micro-credit, component plan, Schemes for families, Public Distribution System, Health – Family Welfare Programme, Health Insurance.

Books Recommended:

1. Harris, C. C. (1969) The Family an Introduction, London : George Allen and Unwin Ltd.

2. Burgess, Ernest W., Locke Harvey J., Thomes Mary Margare (4th edition), New York : The Family from Traditional to companionship Van Nostrand Reinhold Co.

3. Elliott & Merril (1960) Social Disorganization, New York : Harper & Brother Pub.

4. Gore, M S (1968) Urbanization and Family Change, Mumbai : Poplar Prakashan

5. Green Arnold W. (1964) Sociology (Analysis of life in Modern Society), MacGraw Hill Book, Co

6. Jayapalan N. (2001) Indian Society & Social Institutions – Vol. I, New Delhi : Atlantic Publishers & Distributors

7. Kumar, S., Chacko, K. M. (1985) Indian Society & Social Institutions, New Delhi : New Heights Publishers & Distributors

8. Lal, A. K. (1989) The Urban Family : A Study of Hindu Social System, Concept, New Delhi : Publishing Company

9. Larlton E, Munson (1983) Social Work with Families – Theory and Practice, New York :

The Free Press

10. Leouard Brown, Philip Selznick (4th Ed.) Sociology – A text with adapted readings, New York, Evanston and London : Harper & Law Publication

11. Lowie, Robert H. (1950) Socail Organization, London : Routledge and Kegan Paul Ltd.

12. Maciouis, John J. (1993) (4th Ed,) Sociology, New Jersey : Prentice Hall Engle wood chifts

13. Nichols, Michall P. & Richard, C (1991) (2nd edition), Family Therapy Concepts and Methods, London : Allyn and Bacob

14. Nisbet, Robert A., Knopf (1970) The Social Bond – An Introduction to the study of Society, New York : Alfred A.

15. Philips Belanard S. (1969) Sociology Social Structure & Change, London : Macmillan Co.

16. Rajeshwar Prasad, Hallen, G. C., Pathak, Kusum, Conspectus of Indian Society, Agra : Satish Book Enterprise, Motikatra

17. Reece McGee, Holt Rinehart and Winston N Y(1980) Sociology – An introduction, New York

18. Sharma, Rajendra K. Fundamentals of Sociology, Atlantic Publishers & Distributors

19. Williamson, Robert C. (1967) Marriage and Family Relations, New York, London, Sydney : John Wiley and Sons, Inc.

20. Williamson, Robert C. (1967) Marriage and Family Relations, New York, John Wiley & Sons, Inc. 32

OR

Gender Studies

Course Code: SOHS/M.S.W./SS03B   Maximum Marks : 60

Unit – I
- Women in India: The Changing Status of Women in India: Colonial and Post Colonial, Status Indicators: Demographic, Social, Economic and Political.

Unit – II
- Perspective on Gender Studies: Gender Studies in India, Liberal, Radical, Socialist and Post Modernist.

Unit – III

- Women and Development: Impact of Development Policies on Women's Empowerment. Constitutional Provisions and State Initiatives to Uplift the Status of women, Violence against Women.

Unit – IV

- Women's Movement: Organizations, Movement and Autonomy. An Overview of Women's Movement in India. From Chipko to Sati:- The Contemporary Indian Women's Movement. Challenges Before Women's Movement.

Books Recommended:

1. Ahlawat, Neerja. (1995), Social Networks and Women Organizations, New Delhi; Rawat Publications.

2. Ahlawat, Neerja. (2008), 'Violence Against Women: Voices from the field' Violence Impact and Intervention Atlantic Publishers.

3. Altekar, A.S. (1985), The Position of Women in Hindu Civilization. Delhi: Motilal Banarsidas.

4. Chanana, Karuna (1988), Socialization, Education and Women, Explorations in Gender Identity, New Delhi: Orient Longman.

5. Das, Veena and Ashis Nandy (1986), "Violence, Victimhood and the Language of Silence" in The Word and The World: Fantasy, Symbol and Record (ed.), New Delhi: Sage Publication. Pp. 177-197.

6. Desai, Neera and M. Krishnaraj (1987). Women and Society in India, New Delhi; Ajanta Publications.

7. Dube, Leela and Ranji Parliwal (1990), Structures and Strategies, Women, Work and Family. New Delhi; Sage Publications.

8. Flavia Agnes (1995), "Redefining the Agenda of the Women's Movement within a Secular Framework" in Urvashi Butalia and Tanika Sarker (eds.) Women and the Hindu Right, New Delhi: Kali for Women.

9. Forbes, G. (1998), Women in Modern India, Cambridge University Press.

10. Gandhi, Nandita and Nandita Shah (1992), The Issues at stake. New Delhi: Kali for Women.

11. Gandhi, Nandita and Nandita Shah (1992), The Issues at stake. Theory and Practice in the Contemporary Women's Movement in India, New Delhi: Kali for Women.

Note: Self Study Course – Maximum 9 Credits (3X3 Credits) (One Course of 3 Credits Mandatory but not to be Included while calculated The Grades.